

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान, कालिकट
NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY,
CALICUT

OFFICE ORDER

No.DIR/OOR/18/04

17th January 2018

With immediate effect, the Library Committee of the Centre is reconstituted as shown below:

- | | | |
|---------------------------------------|---|------------------|
| 1) Mr. P T Sasidharan, S/E 'E' | - | Chairman |
| 2) Mrs. Saritha S, S/E 'E' | - | Member |
| 3) Mr. Nandakumar R, S/E 'C' | - | Member |
| 4) Mr. Ishant Kumar Bajpai, S/E 'C' | - | Member |
| 5) Mrs. Beena C, Asst. Director (F&A) | - | Member |
| 6) Mrs. K K Reena, SLIO | - | Member Secretary |

In the absence of Mr. P T Sasidharan, Mrs. Saritha S will chair the Committee.

The functions of the Committee are:

- To review and recommend to the Executive Director necessary actions and changes in the rules and policies for the improvement of the working of the Library.
- To consider requisitions and suggestions of the staff members regarding purchase of Library books and make recommendations thereon to Executive Director for approval.
- To monitor the Library operations and respond to the concerns of the staff members and students who use the Library.

M. P. P. Uan
EXECUTIVE DIRECTOR

Copy to:

- All staff members
- JD (F&A)
- VO
- PIO
- Web Administrator
- Office Order file.